



# Certification for Preference as a Section 3 Business Concern

Name of Business:

\_\_\_\_\_

Contact Person:

\_\_\_\_\_

Address/Zip:

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Type of Business Entity (check one)

- Corporation                       Partnership                       Sole Proprietorship
- Limited Liability Corporation (LLC)    Joint Venture                       Limited Liability Partnership (LLP)

Contractor's License # \_\_\_\_\_  Class A     Class B     Class C

**Please select "Yes" or "No" to the questions below. If you answer yes to one or more of the following questions, you may designate your company as a Section 3 Business Enterprise.**

1. 51% or more of the business is owned by a Section 3 Resident\*; or

- Yes                       No

2. 30% or more of the company's full time employees are Section 3 Residents\*, or were Section 3 Residents\* within the past three years; or

- Yes                       No

3. The company can provide evidence, as required, of a commitment to sub-contract 25% or more of all sub-contract dollars to a certified and qualified Section 3 business enterprise.

- Yes                       No

**\*Section 3 Resident Definition:**

1. A public housing resident
2. A low or very low-income person residing in the metropolitan area or nonmetropolitan county in which the Section 3 covered assistance is expended.

**Description of Business/Services (Select at least 1)**

- |  |  |
|--|--|
| <input type="checkbox"/> Accessories & Parts         | <input type="checkbox"/> Accounting                    |
| <input type="checkbox"/> ADA Compliance              | <input type="checkbox"/> Administrative/Secretarial    |
| <input type="checkbox"/> Architecture/Engineering    | <input type="checkbox"/> Asphalt Repair                |
| <input type="checkbox"/> Automobile Repair/Supplies  | <input type="checkbox"/> Cabinet Installation          |
| <input type="checkbox"/> Cleaning Services           | <input type="checkbox"/> Collections                   |
| <input type="checkbox"/> Community Support           | <input type="checkbox"/> Computer Software             |
| <input type="checkbox"/> Computers, Peripherals      | <input type="checkbox"/> Concrete Repair               |
| <input type="checkbox"/> Construction Management     | <input type="checkbox"/> Construction: New             |
| <input type="checkbox"/> Construction: Repair        | <input type="checkbox"/> Consulting (Various)          |
| <input type="checkbox"/> Copiers                     | <input type="checkbox"/> Demolition                    |
| <input type="checkbox"/> Electrical Supplies         | <input type="checkbox"/> Elevators                     |
| <input type="checkbox"/> Energy Services (Utilities) | <input type="checkbox"/> Equipment Small Tools         |
| <input type="checkbox"/> Fire Repair Restoration     | <input type="checkbox"/> Fire Suppression & Inspection |
| <input type="checkbox"/> Flooring                    | <input type="checkbox"/> Grounds Equipment             |
| <input type="checkbox"/> Hazardous Material Removal  | <input type="checkbox"/> Heating Parts                 |
| <input type="checkbox"/> HVAC                        | <input type="checkbox"/> Insurance                     |
| <input type="checkbox"/> Janitorial Services         | <input type="checkbox"/> Janitorial Supplies           |
| <input type="checkbox"/> Land Surveying              | <input type="checkbox"/> Landscaping Services          |
| <input type="checkbox"/> Legal                       | <input type="checkbox"/> Locks & Supplies              |
| <input type="checkbox"/> Lumber                      | <input type="checkbox"/> Masonry                       |
| <input type="checkbox"/> Moving & Packing            | <input type="checkbox"/> Mowing Services               |
| <input type="checkbox"/> Office Furniture            | <input type="checkbox"/> Office Supplies               |
| <input type="checkbox"/> Paint & Painting Supplies   | <input type="checkbox"/> Plumbing                      |
| <input type="checkbox"/> Plumbing Supplies           | <input type="checkbox"/> Refrigerator Parts/Service    |
| <input type="checkbox"/> Roofing                     | <input type="checkbox"/> Security Alarm Systems        |

- |   |  |
|---|--|
| <input type="checkbox"/> Siding                   | <input type="checkbox"/> Storage       |
| <input type="checkbox"/> Structural Supplies      | <input type="checkbox"/> Tools         |
| <input type="checkbox"/> Training                 | <input type="checkbox"/> Uniforms      |
| <input type="checkbox"/> Vending Services         | <input type="checkbox"/> Waste Removal |
| <input type="checkbox"/> Water Repair Restoration | <input type="checkbox"/> Web Services  |
| <input type="checkbox"/> <b>Other:</b> _____      |  |

**Verification:** The company hereby agrees to provide, upon request, documents verifying the information submitted to qualify as a Section 3 Business Concern

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_