



May 6, 2019

Management Partners
1730 Madison Road
Cincinnati, OH 45206
ATTN: Jerry Newfarmer

Re: **RFP 19-02 Management Consultant Services**

Mr. Newfarmer,

The Butler Metropolitan Housing Authority has completed the RFP process for the above-mentioned contract. A contract will be awarded to Management Partners, as your company was the most responsive and responsible bidder.

Please contact Ben Jones at 513-623-0353 or bjones@butlermetro.org, at your earliest convenience to set up an initial meeting to begin the services. This meeting will not only go over your beginning processes, it will also go over accounts payable information and other administrative questions and processes.

Please complete the new vendor forms and return or bring to initial meeting.

Congratulations on this new contract.

If you have any questions, please feel free to give me a call.

Sincerely,

Butler Metropolitan Housing Authority

Rita A. Adams
Accounting Manager

Cc: Management Consultant Services file