



January 25, 2018

Horan
4990 East Galbraith Road
Cincinnati, OH 45236
ATTN: Chris Pratt

Re: **RFP 17-02 Health Insurance Broker Services**

Mr. Pratt,

The Butler Metropolitan Housing Authority has completed the RFP process for the above-mentioned contract. A contract will be awarded to Horan, as your company was the most responsive and responsible bidder.

Congratulations on this new contract.

If you have any questions, please feel free to give me a call.

Sincerely,

Butler Metropolitan Housing Authority

A handwritten signature in blue ink that reads "Joe Mauch". The signature is written in a cursive, flowing style.

Joe Mauch
Procurement/Budget Assistant

Cc: Health Insurance Broker File