

BMHA TO OPEN HOUSING CHOICE VOUCHER WAITING LIST

Butler Metro Housing today announced it will be accepting applications on-line for its Housing Choice Voucher Program (both Tenant Based and Project Based) beginning at 9:00 AM November 1, 2016 until 5:00 PM on November 3, 2016. Applications must be submitted on-line at https://www.waitlistcheck.com/OH777. You may apply using any computer, laptop, tablet, or smart phone etc. with Internet Access.

Executive Director, Phyllis G. Hitte, has said "We are excited to be opening our waiting lists so that we can begin to provide assistance to families and the elderly who are in need. Our new process for accepting applications online will allow the greatest possible access to apply and help our Agency efficiently meet the high demand for applications we anticipate. We have developed an application process that affords every interested applicant the opportunity to apply."

The Housing Choice Voucher Program is the federal government's primary program that allows very low-income families to choose and lease safe, decent, and affordable privately-owned rental housing. The Housing Choice Voucher Program assistance covers the rent portion that exceeds approximately 30% of an eligible family's monthly income. Acceptance and/or assistance are based on income verification, eligibility requirements and preference factors.

To better serve applicants and to make the application process available to all including those who are least likely to apply, the entire application process is available on-line at https://www.waitlistcheck.com/OH777. Applicants must apply during the period the list is open for application. Status information regarding placement on the list will be available on-line shortly after the closing date. Instructions regarding obtaining status information are provided during the on-line application process.

Due to limited funding availability, applications will be selected and ordered using a random lottery system. **NOT ALL APPLICANTS WILL BE PLACED ON THE WAITING LIST.** By randomly selecting the applications received for placement on the waiting lists, the process is equitable. **The time and date of receipt of the application on-line has no bearing on whether an application will be selected for the waiting list.** There is no need or advantage to applying immediately after the list opens, in fact, those who do may experience slower response times or limited availability from the on-line system. **ONLY ONE PRE-APPLICATION PER FAMILY WILL BE ACCEPTED. DUPLICATE APPLICATIONS WILL BE REJECTED.**

Applicants are reminded that NO PAPER APPLICATIONS WILL BE PROVIDED OR ACCEPTED IN PERSON AT THE BMHA OFFICE.

Additional information and updates regarding the list opening are available at www.butlermetro.org. Someone else may apply for you if you need help using a computer and many public libraries and social agencies will offer free computer services.

It is the policy of BMHA to provide reasonable accommodation to those persons with disabilities so that they can participate equally in its housing programs. Reasonable accommodations may be requested during the normal business hours of BMHA during this open enrollment.



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